
Toilet Training Policy Agreement

Potty-training is an exciting and challenging time for children, parents, and child care providers. The most ideal setting for potty-training is at home with one on one attention for about one to two weeks since there are a lot of distractions and multiple children requiring care within a child care setting. However, I understand that this ideal may not be possible for parents due to conflicting work schedules. Therefore, I have designed the following policy to assist parents in this important milestone:

#1. **Communication is a must** - Parents are required to inform me well in advance (at least two weeks) of when potty-training will begin at home so I will have time to prepare my schedule and routine around training in the classroom. I will not attempt to work with your child on toilet training until a good routine has been established at home first. I require that your child be acquainted with the toilet process for at least two weeks and have successfully used the toilet at least three times during this period.

#2. **Signs of Readiness** - Your child will not begin potty-training in my program until they can: 1. communicate that they need to go, 2. Pull pants up and down unassisted, 3. display a willingness to use the toilet.

#3. **The Process - To Start:** parents will supply me with Pull-Ups. Once the child has successfully gone 2 consecutive weeks without accidents, I will transition to normal underwear. If at any time there are accidents during the training process, the 2 week in Pull-Ups will start over. These measures are in place for sanitary reasons, to prevent body fluid exposure to the other children and the facility. Once the child has successfully transitioned to underwear, I will continue to use Pull-Ups during nap time only until they are consistently waking dry.

Frequency: Your child will be helped and encouraged to use the toilet at reasonable intervals throughout the day. This will allow them to learn bladder and bowel control, however, they should also be learning to communicate their need to go. I assist in potty-training and not potty-catching. This means that if your child is avoiding accidents only by me placing them on the toilet every 20 to 30 minutes then they are most likely not ready to begin the toilet training process.

Clothing: While in training, your child must wear training clothes. Training clothes are items that are easily removed and are loose-fitting. For example, sweatpants, elastic waist shorts, skirts etc. No buttons, snaps, zippers, overalls, or long skirts are recommended. Please provide at least four sets of changing clothes, including socks and underwear, 1 pair of shoes, and a minimum of 6 pull-ups each day during the potty-training process.

#4. **Temporary Tuition Increase** – Since the process to toilet train a child within a classroom setting is time consuming, especially when there are multiple children present who require the providers care, there will be a temporary tuition increase of \$50 per week while your child is toilet training. Your signature on this agreement will implement the temporary increase. Once your child is fully trained your tuition amount will return to your regular agreed upon rate.

#5. **Team Effort** - I am more than willing to work with parents on the toilet-training process with the understanding that this is a joint effort between parent and provider. Your child can not be successful in toilet-training if both parties are not putting in the required time and work to continue training. If you are not emotionally or physically ready to begin toilet-training your child, it is best to put it off until you can give it your full attention. Toilet-training is not an easy process, but with a little patience, love, humor and setting good examples, it can be accomplished successfully.

By my signature below I have acknowledged and agreed to the above stated toilet-training policy.

Parent or legal guardian #1 Signature

Date

Parent or legal guardian #2 Signature

Date